

Meadowlark Service League Merchandise & Craft Vendor Registration Information

Description of the Event:

- Outdoor Wine, Brew & Food Tasting Festival on Sunday, July 25th, 2021
- Located at the Camarillo Ranch House, 201 Camarillo Ranch Road, Camarillo
- Event is from noon until 4 p.m.
- Expected Attendance may be up to 1000 people
- In 2018-2019 Meadowlark Service League (MSL) raised and distributed over \$215K in grants to Ventura County charities and in scholarships for High School graduates. Funds are raised annually from three major events that include A Taste of Camarillo, our Charity Luncheon & Tennis Tournament and our Holiday Home Tour. In 2020-21 funds raised were below average due to Covid.

Vendor Fees and Requirements:

- Fee: \$150 per space which includes **one** vendor ticket. Anyone working in your booth must be 21 years of age and have a ticket—even if you have a spouse or assistant working with you. **Payment is due with the application.**
- Percentage: Vendor to pay 15% of gross sales to MSL at conclusion of event.
- Proof of insurance must be provided. \$2 million General Liability, \$1 million each occurrence is required. Upon acceptance as a vendor if you cannot supply an insurance certificate, MSL will provide a link to an insurance company where you can purchase event-day insurance for approximately \$50.
- Additional tickets may be purchased for \$100 per ticket in advance; at day of event, prices are higher.

Additional Vendor Information:

- **Set-up time: 7 a.m. to 12:00 noon. Vendors must be set-up and open by 12:00 noon and remain open until event closes at 4:00 p.m. Break down and exiting event grounds must be completed by 6 p.m.**
- Booth space size: approximately 10' x 10'—some spaces have plants and bushes.
- Vendor must provide booth supplies/equipment (tables, chairs, canopies, etc.). If you need an ez-up or 8' table, you must order and pay for it ahead of time. No electricity is provided. If there is wind or an uneven surface you will need to anchor your pop-ups, racks, mannequins and displays.
- **Please note that checks will not be deposited until a month before event. No refunds will be available after that.** No-shows are non-refundable.
- A map, directions and space location will be emailed to you 10 days prior to the event.
- This is an outdoor event. Be prepared for late July weather conditions.
- Vendor Spaces are limited! Waiting list will be used for additional vendors.
- **For information**, call Barbara Hemmens or email bjhemmens@gmail.com.

• **Meadowlark Service League**

“A Taste of Camarillo” Wine, Brew & Food Festival

Merchandise & Craft Vendor Registration Form

Sunday, July 25, 2021 from Noon until 4 p.m.

Camarillo Ranch House, 201 Camarillo Ranch Road, Camarillo, CA 93010

Date Received

Space No.

Business Name: _____ **Contact Name:** _____

Address: _____ **City/State/Zip** _____

Email: _____ **Cell #:** _____

Merchandise Description: _____

VENDOR RESPONSE

In addition to the Space Fee, each vendor is required to provide proof of insurance (or purchase event-day insurance at the contact provided.), to pay 15% of gross sales to the Meadowlark Service League at the conclusion of the event.

___ \$150 fee for a 10' x 10' space including one vendor ticket.	\$ _____
___ \$30 fee for 10' x10' ez-up	\$ _____
___ \$20 fee for 8' table	\$ _____
	Total \$ _____
___ Yes, I have the required insurance and a copy is enclosed.	

Waiver: Meadowlark Service League (MSL) reserves the right to refuse any vendor or application for any reason, such as striving for a variety of merchandise by limiting the amount of vendors with merchandise of one specific product. If this should occur the fee will be refunded. Please do not bring any illegal/knock-off products to sell at this event. MSL or any of the sponsors shall not be held responsible for any loss or damage due to fire, accident, theft, weather, or any other loss or injury whatsoever. Spaces are not insured by MSL. Vendor assumes full liability for protection, care or maintenance of exhibitor's property.

Please sign acknowledging that you have read all of the information, rules and regulations and agree to be bound by this contract.

Vendor Signature

Date

RETURN COMPLETED APPLICATION, INSURANCE AND PAYMENT TO

Barbara Hemmens

2816 Golf Villa Way, Camarillo, CA 93010

(805) 983-4575

bjhemmens@gmail.com